

#### CAREER OPPORTUNITIES

The Bank of New York Mellon offers a competitive compensation, excellent benefits and unlimited growth potential. <u>How to apply</u>: Please visit our website at <u>www.bnymellon.com/careers</u> to build a profile. You may then enter the job number for the corresponding position, click search, click apply. If you are a returning job seeker please login using your previously established user name and password. New users must create a new account.

The Bank of NY Mellon is an Equal Opportunity/Affirmative Action Employer.

#### October, 2011 Openings

• FT - Check Services Clerk IV- Client Services Group – Job Reference # 1109028 Philadelphia, PA

The incumbent will resolve workflow problems and conduct complex reconcilement. The qualified candidate may research, resolve, and initiate accounting entries to resolve check-processing differences. The incumbent will perform customer service and may be responsible for collecting funds owed to Bank of New York Mellon by other financial institutions or Bank of New York Mellon customers.

The qualified candidate will have a through knowledge of the equipment used in the business area. The qualified candidate having expertise in check processing and cash management operations is preferred. The incumbent must have strong problem solving skills and be able to solve problems independently using logical reasoning. Must have the ability to work independently in a time sensitive production environment. A high school education is required and an Associate's degree is preferred.

Work Schedule: Monday thru Friday 1:00 PM to 7:00 PM.

## • FT – Quality Services Specialist IV - Client Services Group – Job Reference # 1108093 Philadelphia, PA

Provide support to the operations and call center teams either by measuring / reporting quality, training, coaching, or creating quality tools. Interact with several levels of management. Maintain productivity and quality to ensure internal and external customer satisfaction. Acts as a mentor / peer coach to new team members. Handle escalated or complex quality / project concerns. Train extensively on processes to develop written procedures, train staff on processes, audit existing procedures and offer input, recommendations and suggestions for improvement to aid the business unit. In addition, s/he would be responsible for administrative tasks to include managing records.

KNOWLEDGE: Demonstrates thorough understanding of primary duties and the skills required to accomplish them accurately and safely at a competent level.

ORAL COMMUNICATION SKILLS: Presents to or exchanges information with members of own department and occasionally outside of the work group. Participates in group meetings to exchange status, data, etc. Responds to moderately complex inquiries. Relays to, and gathers routine information from employees and/or outside vendors, customers or the public. Develops agendas/programs.

WRITTEN COMMUNICATION SKILLS: Composes routine correspondence and documentation within area. Prepares, formats and edits routine to complex documents.

CLIENT CONTACTS: Maintains effective internal and external contacts. Models good client relations. Seeks ways of improving client service orientation

LEADERSHIP: Regularly provides guidance to and assists in training team members.

QUALITY: Errors have moderate impact. Identifies errors or problems and independently investigates; recommends solutions to team members or supervision. Coordinates data preparation, reviews operations documentation and recommends changes to improve operating objectives and/or compliance.

SUPERVISION RECEIVED: Works under limited supervision. Follows established procedures. Plans own work. Suggests methods and procedures for new work assignments, reviewing with supervisor for input or approval.

EDUCATION: High school diploma or equivalent experience

JOB-RELATED EXPERIENCE: A minimum of two years

JOB RE-POSTING  Dentsply Caulk			#30998-11	
Position Title: Chemical Operator I	Posting Date: 09/26/2011		Expiration Date: 10/03/2011	
Hourly PG: <b>47</b>	Department: <b>Nupro</b>		Location: Lakeview	
Hours: 10:00 p.m. – 6:30 a.m. *Overtime Required	Superv	isor: Marty Smith	Phone Extension: 57388	

#### To apply, please go to:

http://recruiter.kenexa.com/dentsply/cc/Home.ss?ccid=1sn5RRaP6lg%3D

For new candidates, please use the following information

Username: dentsply Password: employee

You will then create your own profile.

#### **Summary:**

Under direct supervision, the associate will perform a broad variety of manufacturing assignments/tasks related to operating a variety of manufacturing mixing equipment.

The associate is accountable to ensure that all finished products conform to specified requirements and that finished products which do not conform to requirements are prevented from being used or delivered.

Essential Duties and Responsibilities: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Responsible for closely following batch formulas used in the production of a variety of products.
  Responsibilities include: properly setting up equipment, weighing out various liquid and powder raw
  materials (may include converting US weights to METRIC weights), loading mixing equipment with liquids
  and powders, monitoring process controls and making adjustments and minor repairs to machines as
  necessary.
- Monitors process and/or loading, unloading, cleaning or setting up of equipment.
- Processes work orders on time and efficiently according to set standards.
- Weighs raw materials, final products, etc.
- Uses statistical process control, including automated data acquisition devices, to monitor quality.
- Maintains cleanliness of equipment and work area. Participates in department 5S program.
- Counts and records production units and labor hours.
- Meet and exceed all quality standards set forth for the department and division. Accurately and neatly documents all quality documents.
- Associate will be innovative, knowledgeable and intensely committed to ensure that every product and service we supply conforms to FDA and Quality System Regulations as well as ISO 13485/MDD Standards.

#### **Education and Experience:**

High school diploma or graduate equivalency diploma (GED) required. Preferred completion of trade school training with concentration in chemistry and/or science and/or a minimum of six (6) months production experience; or equivalent combination of experience and education will be considered.

#### **DSHA NONSTATE JOB VACANCY**

#### **BUILDING MAINTENANCE MECHANIC II**

**SALARY RANGE**: \$26,654 - \$33, 317 -- FULL-TIME

**OFFICE LOCATION**: 52 Clarks Corner, Harrington, DE (work responsibilities at scattered sites in Harrington and Milford.)

OPENING DATE: 10/26/2011 CLOSING DATE: 11/09/2011

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**MINIMUM QUALIFICATIONS**: Applicant must have education, training and/or experience demonstrating competence in each of the following rating areas:

- 1. Knowledge of the operation methods and maintenance of hand tools, power tools or larger specialized tools and equipment.
- 2. Knowledge of the methods and techniques used in a variety of trade fields such as carpentry, plumbing, painting, electrical and HVAC.
- 3. Knowledge of schematics or blueprint design and interpretation.
- 4. Knowledge of record keeping, document maintenance and inventory control.

<u>Applicants must possess a valid driver's license and must be available for emergency calls outside of normal</u> working hours. Selected applicant must undergo a criminal background check prior to beginning employment.

#### PRINCIPLE ACCOUNTABILITIES:

Repairs - Routine repairs in a variety of trade fields including carpentry, painting, plumbing and electrical.

- o Maintains occupied units and prepares vacant units for occupancy.
- General Maintenance: unclogging drains, fixing minor plumbing, replacing damaged vinyl flooring/molding, replacing broken glass windows, replacing minor electrical fixtures, replacing removable parts on ranges and refrigerators.
- Replaces fuses and resets breakers, spackles nail holes and small cracks, paints interior and exterior trim and storage buildings.
- o Repairs maintenance equipment as needed.
- Responsible for the installation of replacement refrigerators and ranges.
- Performs building maintenance to include replacement of entrance doors, outside lighting, splash blocks, shingles, parking stops, downspouts, screen repairs, lock repairs and replacements, gutter repairs and cleaning, minor repairs of gas heaters, etc.
- Inspects and repairs playground equipment.
- Marks parking lot for handicap parking/spaces.
- o Installs and repairs fencing and signs.
- o Repairs and maintains dumpster enclosure.
- o Repairs to small electric motors.
- Grounds Work Performs routine ground keeping duties at the site as assigned including:
  - Daily grounds cleaning, trimming of trees and shrubs, weeding and mulching of flower beds and raking of leaves.
  - Mowing grass, edging and weeding, and removing snow and ice from sidewalks and pathways as assigned.
  - Collecting trash from the Community Center or residences for municipal pick-up.
  - o Removing large trash from the site.
- <u>Preventative Maintenance</u> Performs routine preventative maintenance on heating, air conditioning, and smoke alarm systems.
  - o Includes checking and changing heater filters regularly, checking the operation of air conditioning units and the testing and replacement of smoke detectors/batteries in all apartments.
  - o Removes and installs storm windows/screens on all storm doors seasonally as required.
  - o Performs preventative maintenance on all ground equipment and tools.
  - Completes interior/exterior inspections of assigned site with the assistance of the manager to insure that sites are well maintained and all maintenance is up to date and in accordance with the DSHC, HQS, and DSHA requirements.
  - Completes preventative maintenance according to DSHA Policy.
- Recordkeeping and other Duties
  - o Maintains inventory, processes requisitions and orders supplies as needed.
  - o Monitors and assists outside contractors in the completion of repairs/contracts.
  - Maintains work orders showing work performed
  - o Records monthly meter readings for all apartments and the Community Center.
  - Assists with cleaning and vacuums offices, bathroom and laundry areas in the Community Center as required.
  - Cleans vacant units when necessary.

## **BENEFITS**

These include up to 15 days vacation and 15 days sick leave accrual, up to 13 paid holidays a year, liberal retirement benefits, health, dental, vision, short and long term disability, and life insurance plans as well as various supplemental benefit options.

<u>APPLICATION PROCEDURES</u>: Interested applicants must submit a current Delaware State Housing Authority Non-State application to **Human Resources** by the <u>closing date</u>. Application forms may be obtained on our website <u>www.destatehousing.com</u> (click on *About Us, Employment*) and sent to us via e-mail: <u>hr@destatehousing.com</u>, FAX: 302-739-2086, or regular mail to **DSHA HR**, **18 The Green, Dover, DE 19901**.

THE DELAWARE STATE HOUSING AUTHORITY IS AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER.

ACCOMMODATIONS ARE AVAILABLE FOR APPLICANTS WITH DISABILITIES IN ALL PHASES OF THE APPLICATION AND EMPLOYMENT PROCESS. PERSONS WITH DISABILITIES ARE ENCOURAGED TO CALL 739-4263 TO REQUEST AN AUXILIARY AID OR SERVICE.

<u>DIRECT DEPOSIT OF PAY IS A CONDITION OF EMPLOYMENT. FAILURE TO AGREE TO PARTICIPATE IN DIRECT DEPOSIT</u> WILL RESULT IN THE WITHDRAWAL OF OFFER OF EMPLOYMENT. DSHA HAS A LAG PAY SYSTEM.

#### CORPORATE INTERIORS

Current opening in the Delaware Joblink:

Administrative Assistant for Sales	Job Order number: 94727	Commensurate with experience	1-3 years experience
Production Manager	Job Order number: 94798	Commensurate with experience	3-5 years experience
Network Administrator	Job Order number: 94803	Commensurate with experience	3-5 years experience

For more information on this job or any other job, please refer to the Delaware Joblink <a href="https://joblink.delaware.gov/">https://joblink.delaware.gov/</a>

#### GPX University Office Properties

Current opening in the Delaware Joblink:

Porter and Maintenance	Job # 94807	2 to 3 years experience
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To apply for this position, you must be registered in Delaware Joblink with any of the local one stop DET offices. If you meet the minimum requirements, for more information and how to apply, please refer to the Delaware Joblink.

#### Don't forget to check these important sites for opportunities:

The People's Place <a href="http://www.peoplesplace2.com/employment.html">http://www.peoplesplace2.com/employment.html</a>

Delaware Employment Link for all jobs posted for the State of Delaware: http://delawarestatejobs.com/

Link for Jobs at Non-Merit State Agencies http://www.delawarestatejobs.com/pages/additionaljobs.asp

Delaware Job Link for jobs listed by Delaware Companies: https://joblink.delaware.gov/

County Jobs in Delaware:

- o Kent County <a href="http://www.co.kent.de.us/Departments/Administration/KCJobs.htm">http://www.co.kent.de.us/Departments/Administration/KCJobs.htm</a>
- Sussex County http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings
- o New Castle County http://www2.nccde.org/HR/Employment/default.aspx

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the final filing date.

```
Job title: Capitol Police Officer III
      Opening date: 10/21/2011
Final filing date: Oct 27 2011 11:5
Recruitment number: 101411-MBBB04-450200
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101411&R2=MBBB04&R3=450200
Job title: Senior Librarian
      Opening date: 10/21/2011
 Final filing date: Oct 27 2011 11:5
Recruitment number: 101911-MEBC02-10800
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101911&R2=MEBC02&R3=10800
Job title: Psychiatric Social Worker III
     Opening date: 10/21/2011
Final filing date: Oct 27 2011 11:5
Recruitment number: 102011-MDDR03-370400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102011&R2=MDDR03&R3=370400
Job title: Engineer II
      Opening date: 10/21/2011
Final filing date: Oct 27 2011 11:5
Recruitment number: 102011-MFBC02-400400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102011&R2=MFBC02&R3=400400
Job title: Court Security Officer II
      Opening date: 10/22/2011
Final filing date: Oct 28 2011 11:5
Recruitment number: 101911-MBDE02-21500
         Web link:
```

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http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101911&R2=MBDE02&R3=21500
Job title: Family Court Program Coordinator
      Opening date: 10/22/2011
 Final filing date: Oct 28 2011 11:5
Recruitment number: 102111-MDDZ42-20800
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102111&R2=MDDZ42&R3=20800
Job title: Administrative Specialist I
      Opening date: 10/22/2011
Final filing date: Oct 28 2011 11:5
Recruitment number: 102011-MAAA01-380100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102011&R2=MAAA01&R3=380100
Job title: Nursing Director
     Opening date: 5/3/2011
Final filing date: Oct 30 2011 11:5
Recruitment number: 041311-MDGB08-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500
Job title: Correctional Officer/Physical Plant Maintenance Trades Mechanic I
      Opening date: 10/1/2011
Final filing date: Oct 31 2011 11:5
Recruitment number: 100111-MCCH01-380100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=100111&R2=MCCH01&R3=380100
Job title: Correctional Officer
      Opening date: 10/1/2011
 Final filing date: Oct 31 2011 11:5
Recruitment number: 100111-MBDB01-380400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=100111&R2=MBDB01&R3=380400
Job title: Youth Rehabilitation Counselor I
      Opening date: 10/26/2011
 Final filing date: Nov 1 2011 11:5
Recruitment number: 102511-MDDV01-370500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MDDV01&R3=370500
Job title: Family Service Specialist
      Opening date: 10/26/2011
Final filing date: Nov 1 2011 11:5
Recruitment number: 102511-MDD001-370500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MDDQ01&R3=370500
Job title: Insurance Financial Analyst I
      Opening date: 10/26/2011
 Final filing date: Nov 1 2011 11:5
Recruitment number: 102511-MABK01-120300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MABK01&R3=120300
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Job title: Accounting Specialist
      Opening date: 10/26/2011
Final filing date: Nov 1 2011 11:5
Recruitment number: 102111-MABA02-351000
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102111&R2=MABA02&R3=351000
Job title: Psychologist
      Opening date: 10/26/2011
Final filing date: Nov 1 2011 11:5
Recruitment number: 102011-MDIA01-350600
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102011&R2=MDIA01&R3=350600
Job title: Information Systems Support Specialist
      Opening date: 10/26/2011
 Final filing date: Nov 1 2011 11:5
Recruitment number: 101811-MADZ05-450100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MADZ05&R3=450100
Job title: OSHA Safety Consultant
      Opening date: 10/27/2011
 Final filing date: Nov 2 2011 11:5
Recruitment number: 102611-MDAZ08-600700
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102611&R2=MDAZ08&R3=600700
Job title: Administrative Specialist I
      Opening date: 10/27/2011
 Final filing date: Nov 2 2011 11:5
Recruitment number: 102611-MAAA01-380600
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102611&R2=MAAA01&R3=380600
Job title: Administrative Specialist II
      Opening date: 10/27/2011
 Final filing date: Nov 2 2011 11:5
Recruitment number: 102511-MAAA02-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MAAA02&R3=350500
Job title: Administrative Specialist II
      Opening date: 10/27/2011
 Final filing date: Nov 2 2011 11:5
Recruitment number: 102511-MAAA02-350501
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MAAA02&R3=350501
Job title: State Accountant II
      Opening date: 10/27/2011
 Final filing date: Nov 2 2011 11:5
Recruitment number: 102111-MABC02-100200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102111&R2=MABC02&R3=100200
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```
Job title: State Auditor I
     Opening date: 10/7/2011
 Final filing date: Nov 5 2011 11:5
Recruitment number: 100611-MABE01-120200
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=100611&R2=MABE01&R3=120200
Job title: Assistant Area Supervisor
      Opening date: 10/26/2011
Final filing date: Nov 8 2011 11:5
Recruitment number: 102511-MCCD01-550400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MCCD01&R3=550400
Job title: Communications Systems Technician
      Opening date: 10/27/2011
Final filing date: Nov 9 2011 11:5
Recruitment number: 102411-MFAA01-450100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102411&R2=MFAA01&R3=450100
Job title: Environmental Scientist III
      Opening date: 10/26/2011
Final filing date: Nov 15 2011 11:5
Recruitment number: 102511-MGBE03-400300
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=102511&R2=MGBE03&R3=400300
Job title: Public Health Administrator II
      Opening date: 5/21/2011
Final filing date: Nov 17 2011 11:5
Recruitment number: 051911-MDDL03-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500
Job title: Dentist
     Opening date: 5/28/2011
Final filing date: Nov 24 2011 11:5
Recruitment number: 052411-MDEA01-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500
Job title: Registered Nurse III
      Opening date: 6/25/2011
 Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500
Job title: Registered Nurse II
      Opening date: 6/25/2011
Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500
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Job title: Certified Nursing Assistant Opening date: 6/25/2011 Final filing date: Dec 22 2011 11:5
Recruitment number: 062211-MDCD02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100

Job title: Nutritionist III Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062411-MDFA03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500

Job title: Registered Nurse II
Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5 Recruitment number: 070611-MDGB02-380200

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5
Recruitment number: 080111-MDGB05-200900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900

Job title: Registered Nurse III Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

Job title: Registered Nurse II
Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

Job title: Registered Nurse III
Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5
Recruitment number: 072011-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500

Job title: Chief Physician
Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5
Recruitment number: 080411-MDEB02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5
Recruitment number: 080311-MDBZ12-351400

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Web link:
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http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400

Job title: Epidemiologist II
Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5
Recruitment number: 081211-MDAB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500

Job title: Registered Nurse I-III
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Nursing Supervisor Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB04-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400

Job title: Registered Nurse III
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Registered Nurse II
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Registered Nurse II
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Compliance Nurse Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Compliance Nurse
Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Certified Nursing Assistant Opening date: 8/24/2011 Final filing date: Feb 20 2012 11:5 Recruitment number: 081911-MDCD02-351400 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400 Job title: Family Service Specialist Opening date: 9/2/2011 Final filing date: Feb 28 2012 11:5 Recruitment number: 083111-MDDQ01-370600 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600 Job title: Registered Nurse III Opening date: 9/30/2011 Final filing date: Mar 27 2012 11:5 Recruitment number: 092811-MDGB03-350500 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500 Job title: Nursing Supervisor Opening date: 9/30/2011 Final filing date: Mar 27 2012 11:5 Recruitment number: 092811-MDGB04-350600 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600 Job title: Assistant Nursing Director Opening date: 10/1/2011 Final filing date: Mar 28 2012 11:5 Recruitment number: 092811-MDGB06-351400 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400 Job title: Nursing Supervisor Opening date: 10/12/2011 Final filing date: Apr 8 2012 11:5 Recruitment number: 093011-MDGB04-351400 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MDGB04&R3=351400 Job title: Psychiatrist III Opening date: 10/15/2011 Final filing date: Apr 11 2012 11:5 Recruitment number: 101111-MDEC03-350600 Web link: http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101111&R2=MDEC03&R3=350600 Job title: Registered Nurse III

Opening date: 10/20/2011 Final filing date: Apr 16 2012 11:5 Recruitment number: 101811-MDGB03-350500 Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MDGB03&R3=350500

# See Below for Opportunities Recently Posted in the Cape Gazette

Alderman, Assistant Alderman - Town of Dewey Beach

<u>Assistant to Executive Director</u> - Lewes Chamber of Commerce

**Bakery Staff - Cake Bar** 

**Bank Branch Manager** - Community Bank

**Caregiver Job Fair** - Home Instead Senior Care

**Carpenter, Plumber** - Beracah Homes

**CNA** - Cadia Rehabilitation-Renaissance

**Dental Assistant** - Practice in Dagsboro

**Grounds Maintenance** - Tunnell Companies

Hostess, Servers, Doormen - Summer House

Job Opportunities - Beebe Medical Cener

Kitchen, Servers, Bartenders - Arena's

**Medical Assistant** - Delmarva Temporary Staffing

Medical Assistant or CNA - Mid-Atlantic Family Practice

New Car Salesperson - Lewes Auto Mall

**Nurses - EGNM** 

Office Manager - Lewes Clinic

**Program Facilitator** - Victims' Voices Heard

Real Estate Sales - Coldwell Banker

**Receptionist** - Cadia Rehabilitation - Renaissance

**Rental Agent/Assistant** - Rehoboth Shores

RN/LPN, Bi Lingual Medical Assistant - Pediatric Office

**Sales - Beach Life** 

**Sales Associates** - Ann Taylor Factory Store

Sales/Customer Service (Spanish) - Harvard Business Services

Salon Positions - Salon Milton

Secretary, Bus Driver - Cape Henlopen School District

Service Technician - Hellens Heating & Air

**Shift Leaders** - Dunkin' Donuts in Millsboro, Long Neck

**Shift Leaders** - Dunkin' Donuts in Rehoboth

Stylist - Vivian's Style

Stylists, Nail Techs, Estheticians - Pure Bliss

**Town Manager Position** - Town of Dewey Beach

**Warehouse Workers** - Delmarva Temporary Staffing

# Please See Below for Jobs Recently Posted in the Dover Post

Top Pay On Excellent Runs! Regional Runs, Steady Miles, Frequent Hometime, New Equipment. Automatic Detention Pay! CDL-A, 6 mo. Experience required. EEOE/AAP 866-322-4039 www.Drive4Marten.com

# TOWN OF DEWEY BEACH ALDERMAN AND ASSISTANT TOWN ALDERMAN PART-TIME

**POSITIONS** The Town of Dewey Beach is currently seeking candidates for the positions of a Part-Time Alderman and a Part-Time Assistant Town Alderman. Duties of Alderman shall be to uphold and enforce the Charter of the Town of Dewey Beach and Ordinances duly enacted by the Commissioners of Dewey Beach and to carry into effect all orders of the Commissioners of Dewey Beach made pursuant to any law of this state fairly and justly. The Assistant Alderman shall perform the functions of the Alderman if the Alderman is unavailable and at such other times as may be designated by the Mayor. The Alderman and Assistant Town Alderman will be selected by the Dewey Beach Town Commissioners, appointed by the Governor and confirmed by the Delaware State Senate for a two-year term. Essential Duties and Responsibilities Adheres to and upholds the laws, policies and procedures of the Town of Dewey Beach and the State of Delaware. Ensures the timeliness of judicial decisions and efficiency of case loads. Compiles and submits all departmental reports as required. Preferred Education and/or Experience Bachelor's Degree or higher A juris doctor is preferred, but not required. Admittance to bar within the United States to practice law is preferred, but not required. Preferred Knowledge, Abilities and Skills Knowledge of Municipal, State and Federal Ordinances and regulations that may affect the resolution of disputes in the Alderman's Court. Knowledge of legal practices and standards in Court procedures. Ability to establish and maintain effective working relationships with Town officials, employees and the public. Excellent oral and written communication skills. Ability to deal with highly emotional and adversarial people in courtroom situations. Ability to prioritize and adjust to meet court system objectives. Ability to function independently, as well as cooperatively, in a team setting. Ability to define problems, collect data, establish facts and valid legal conclusions and develop timely solutions. Ability to interpret and follow Municipal, State and Federal law and court procedures. Ability to think and write in clear logical terms. Requirements Must be at least 21 years of age Must never have been convicted or found guilty of a felony Must be of high moral character and reputation. Must pass background check prior to appointment Interested persons should send a Resume' to Sam Mackert, Acting Town Manager, at Dewey Beach Town Hall, 105 Rodney Ave., Dewey Beach, DE 19971. Positions open until filled

TOWN OF DEWEY BEACH TOWN MANAGER POSITION The Town of Dewey Beach is seeking qualified candidates for the position of Town Manager. There are approximately 325 full time residents and approximately 30,000 residents during the summer. The Town Manager reports to Town Council and is responsible for the management/supervision of approximately 25 year-round employees and 80 additional seasonal employees as well as all Town operations. The ideal candidate must have excellent verbal, written, personnel management and organizational skills. Knowledge of and experience in municipal government operations and management is a definite plus, as well as experience in applying for and administering government grants. A Bachelor's Degree in Public Administration or related field is strongly desired. The applicant must be willing to relocate to within a reasonable distance of the Town of Dewey Beach. Salary range \$60,000.00 - \$85,000.00. An excellent benefit package is available. For more details on this position visit our employment opportunities on <a href="www.townofdeweybeach.com">www.townofdeweybeach.com</a> Send a resume to: The Town of Dewey Beach, Attention: Sam Mackert, Acting Town Manager 105 Rodney Avenue, Dewey Beach, DE 19971. Deadline for consideration is October 28, 2011. The Town of Dewey Beach is an Equal Opportunity Employer.

Womens Mobile HealthScreening LLC., Is seeking a P/T Van Driver/Registrant who has held a current DE CDL license for more than three years, plus an additional 10 years of driving experience. Must have an exceptional driving record and air brakes. Proficiency w/computer registration utilized by this program is a must. Hrs. include weekdays, some evenings and weekends. Candidate must be dependable, detail-oriented, compassionate, posses excellent computer, written and verbal communication skills. Bilingual a plus. Please fax resumes to 302-672-7834.

Non-Profit Association Office Management position available. Central Kent County, DE non-profit organization is seeking a Bookkeeper/ Office Manager. Qualified candidates will be very proficient with: QuickBooks or similar accounting packages, Microsoft Office Suite of products including advanced Microsoft Word and Excel skills, database management systems. Duties include but are not limited to bookkeeping, managing volunteer committees, working with the Board of Directors, taking minutes of meetings, etc. This is an autonomous role and you need to be comfortable being independent and making decisions. This position will suit you if you have good interpersonal, presentation skills, oral and written communication skills, and office management experience. You need to be self-directed and have organizational and problem-solving skills. Application deadline is Oct. 17, 2011. Submit cover letter and resume to: nonprofitofficemanagementjob@g mail.com

**Bather/Groomer assist.**, Full time position. Applicant must be mature, responsible, physically able to perform the job and love **dogs.** Good customer service skills needed and applicant must have interest in grooming as a career. Own transportation a must and please non smokers only apply.Call Theresa 302-376-8234 Middletown

**Holidays are coming have you checked your list?**\*Assigned Truck\*Sign On Bonus\*Weekly Performance Bonus\*Weekend Home-Time\*Family Benefits\*\$.43 CPM\*Assigned Dispatch**800-444-6042 orwww.hogan1.com** 

**STUDIO 14 SALON** Now hiring Stylists, **Apply in person**Milford Harrington HwyRte 14 next to Mikes liquors.or **Call 302-424-4422** 

**Heat & Air JOBS** 3 week accelerated program. Hands on environment. Nationwide certifications and Local Job Placement Assistance! 1-877-359-1690

**Housekeeper postions** available for our clients in Kent County. General cleaning duties. Flexable hours available. Car necessary. Fax resume to (302)734-1826 or mail to: Generations Home Care, Inc.1125 Forest Avenue, Suite# 201Dover, DE. 19904

**TOWN OF GEORGETOWN Wastewater Operator I** Wastewater Dept., The Town of Georgetown is accepting applications for the position of Wastewater Operator I within the Wastewater Department. Duties and responsibilities include varied but routine manual work for a municipal wastewater department. Work involves both light and heavy physical labor and the use of a variety of tools. This position may require the ability to work outdoors in all types of weather conditions. This is an entry-level position with the opportunity for growth. Applications and complete job descriptions are available at the Georgetown Town Hall, 39 The Circle, Georgetown, Delaware 19947 during normal business hours or on the Town's website <a href="https://www.georgetowndel.com">www.georgetowndel.com</a> Completed applications must be submitted to the Town Hall by October 21, 2011.

**WANTED: SCHOOL BUS DRIVER,** for Lake Forest School District. Would prefer you live close to the district. **Please call 302-335-3904 for information.** 

DRIVERS: DRS, LLC is now accepting applications for driver trainees!! 16-day company sponsored CDL training now available! No experience or credit required. 1-800-991-7531 www.CDLTrainingnow.com

TELEMARKETERS WANTED Commission Pay ONLYM-F: 9-5pm in Magnolia, DE.FTmarketer@gmail.com

**JANITORIAL HOUSEKEEPER & FLOOR PERSONNEL** part time evening positions available. Criminal backgrounds check.. Pay rate \$8.00/hr Job is located in Dover, DE. Please call **302-734-3403** 

Drivers - Teams: \$6,000 Team Sign-On Bonus when you team drive for Werner Enterprises! Call Now

#### for details! 1-866-823-0268

WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES To fill out an application go to WGMD's business office, at 31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM WGMD Resort Broadcasting is an Equal Opportunity Employer.

# Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
Sr. Financial Associate	Chase	Wilmington, DE	Oct-27	Apply
Sales Representative - Newark, DE	Liberty Mutual Group	Newark, DE	Oct-27	Apply
Insurance Sales Rep - Entry Level & Experienced	National Agents Alliance	New Castle, DE	Oct-27	Apply
Data Center Technician	Technisource	Bear, DE	Oct-27	Apply
******Retail Store Manager Open House*********	T-Mobile Retail	Newark, DE	Oct-26	Apply
CERTIFIED HAND THERAPIST- PT/OT	Christiana Care Health System	Wilmington, DE	Oct-26	Apply
Cook's Assistant - DuPont Country Club	DuPont Company	Wilmington, DE	Oct-26	Apply
Sr. Financial Associate (Finance Manager)	Chase	Wilmington, DE	Oct-26	Apply
Director of Nursing	Harbor Healthcare and Rehabilitation	Lewes, DE	Oct-26	Apply
Cardiology Specialty Sales Representative - Newark, DE/Salisbury	Quintiles Commercial Services	USA-Delaware, DE	Oct-26	Apply
Web Developer	AETEA Information Technology,Inc.	Wilmington, DE	Oct-26	Apply
Purchasing	Accountemps	New Castle, DE	Oct-26	Apply
<u>Financial Analyst</u>	Accountemps	Newark, DE	Oct-26	Apply

Maintenance Mechanic - New Castle	Nixon Uniform Service & Medical Wear	New Castle, DE	Oct-26	Apply
RN Field Case Manager - New Castle County	UnitedHealth Group	Wilmington, DE	Oct-26	Apply
RN Field Case Manager - Kent / Sussex Counties	UnitedHealth Group	Wilmington, DE	Oct-26	Apply
PLANT OPERATOR / MECHANIC - Renewable Energy Solutions	Ameresco	Felton, DE	Oct-26	Apply
Process Safety Management Consultant (Part-Time)	DuPont Company	Wilmington, DE	Oct-26	Apply
Process Safety and Mechanical Engineering Consultant	DuPont Company	Wilmington, DE	Oct-26	Apply
R&D Scientist - Analytical Chemistry - Chemicals   Gas Petrochem	CyberCoders	Newark, DE	Oct-26	Apply
Production Worker I	Dentsply International	Milford, DE	Oct-26	Apply
FULL TIME Pediatric Occupational Therapists Needed	Bayada Nurses	New Castle, DE	Oct-26	Apply

# See Below for Jobs Recently Posted in the Guide

Help wanted delivering newspapers at nights in the Salisbury area. Must have dependable transportation. Serious inquires only. 410-845-6183 259551

HVAC Experienced Commercial Service Tech., Kent & Sussex counties. Pls. call 302-750-9800. <sup>261592</sup>

Culpeper of Federalsburg now hiring truck driver with Class A license. Exp. Necessary. Apply in person, 2000 Industrial Park Rd. Available Immediately. No phone calls please. Driving record and drug test required.

263139

#### **GREAT OPPORTUNITY!!**

Weber Well Drilling is looking for someone interested in starting in an entry level position to learn geothermal fusion, pump installation & apprentice drilling. This is a fabulous career opportunity to work with a company that offers not only on the job training but unlimited career advancement for the right person. Weber Well Drilling requires:

A Class A CDL or at minimum you must be able to attain one within 30 days. **THIS IS NOT A TRUCK DRIVING POSITION.** 

Willingness to work in a team environment.

Ability to pass a drug test.

Clean MVR.

We offer 10-12 hours per day M-F, a great working environment, Holiday pay, bonuses & other perks. This position is entry level with the ability to advance based on your performance & desire to excel. This position is very labor intensive & we work year round. Applications are **ONLY** available online at:

www.weberwelldrilling.com

Go to the Contact link.

Applications must be emailed or faxed back to us & **NOT** brought directly to our office.

262950

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#### AUTO MECHANIC WANTED.

**NO WEEKENDS.** Must have exp., own tools & be capable of diagnosing & repairing vehicles. Apply in person at: Georgetown Auto Sales, 302-856-3648

\*\*\*\*\*\*\*\*\*\*\*

261401

Looking for team players interested in becoming a Production Associate at our Salisbury location, 2240 Northwood Dr. Sewing experience a plus. Must have manual dexterity to operate machines. Hours M-F, 7am-3:30pm. Must be able to pass E-Verify. Come fill out an application today!

# ATTENTION MARYLAND RESIDENTS:

Would you like to be part of making a change in a young person's life?

Are you over the age of 21?

Do you have a spare bedroom in your home?

# MENTOR MARYLAND Is seeking FOSTER FAMILIES throughout the Eastern Shore of Maryland

We offer 24/7 support and compensation up to \$1300 a month

For more information please call Tammy at 410-548-5921

260613

Wanted: PT Person to wash cars, cut grass & do odd jobs. Must have current driver's license. Apply in

person at: Georgetown Auto Sales, 22065 DuPont Blvd., Georgetown, DE. 302-856-3648 261428

New paving co. looking for highly experienced Foreman, Part time needed, Full Time position avail. 302-542-1236

261902

Sussex County Federal Credit Union is seeking an experienced candidate to fill the position of Business Development Officer (Commercial Accounts). The Business Development Officer will have strong ties in the region and a distinct focus on consultative sales; developing new

relationships and expanding existing relationships with

commercial clients in Sussex County and surrounding communities. Success will be measured by the performance of the commercial portfolio including loans, deposits, revenues, and growth. The position will be based out of our Milford Branch. A valid Driver's License is required to be able to use the Credit Union vehicle for travel. If you are interested in applying, please submit your resume to:

Ashley Tyre at:

atyre@sussexcfcu.com or by fax at: 302-629-2583

262494

#### **BILINGUAL (SPANISH)**

Sales? Management opportunity

Fastest growing Pawn Store on the shore, is looking for motivated professionals. Stores located in Central/Southern Delaware.

Great Wages, Bonuses, Benefits. Fax resume to: 302-248-7014

262498

Driller/Drillers Helper, CDL B divers lic. req. Contact 443-992-6177.

262131

Cornell Property Management Corp. is looking for PT Maintenance Assistance for their apartment complex located in Seaford, DE. Position consists of keeping grounds (mowing, weeding, trash removal), painting & cleaning of vacant apartment units, and completing minor maintenance requests. Must be trustworthy, dependable & have valid driver's license and transportation. Individual must be able to pass criminal background check. Basic hand tools a plus. New applicants only. If interested, please fax resume to 302-629-5787. Please no phone calls. EOE

Seeking CNA/HHA, must have previous home health care exp. Be reliable, have dependable transportation & no criminal background. Pls. apply in person: Addus Healthcare, 1003 Mattlind Way, Milford, DE 19963.

260661

Pizza Boys in Delmar is looking for positive, friendly, energetic & customer oriented employees! If this describes you, please apply in person on Tuesday, between 8-11am or Thursday, between 2-5pm or online at:

delmaradmin1@comcast.net.

261506

## TRACTOR TRAILER CDL DRIVER NEEDED

NE regional runs. Home weekends. Full benefits. Clean

# driving record & 3 yrs. exp. Apply in person: Reed Trucking, 522 Chestnut St., Milton, DE or call 302-684-8585 x18.

262488

Looking for someone to do light maintenance work. Call 302-875-5827

**FULL TIME RENTAL AGENT/ ASSISTANT** needed for a busy beach community. Looking for a mature, friendly, outgoing, customer oriented individual to join our team. Weekends a must, basic computer knowledge, able to work independently, light office duties. Willing to train the right individual for this position. Email resume to: jobs@rehoboth shores.com or call 302-945-1500 262713

AVON: BONUSES!
REPS. NEEDED ALL AREAS
302-943-5721 (Sussex/Kent)
410-364-9012 Avon Beauty Ctr.
302-249-0973 (S Sussex Co.)
OR TOLL FREE 877-337-EARN
www.YOURAVON.COM/wendy

262374

**NORTH STAR, HVAC** is looking for a **QUALIFIED SERVICE TECHNICIAN** with at least 5 yrs. experience with own tools to join our team. Salary negotiable with benefit package. Fax resume to: 302-732-3975 or call 302-934-1698

261647

#### WE NEED AUTO MECHANICS

(Master, Experienced, Entry Level)

**\$\$** We pay **HOURLY \$\$** We **GUARANTEE** 40 hours.

Call **FREEDOM RIDES** now!

302-734-8822, Option 3

262406

Are you looking for a fuller life, control over your income & time? Being a Avon Rep is your answer. Contact me today, 302-381-0436 or <a href="mailto:sputz59@hotmail.com">sputz59@hotmail.com</a>

Experienced carpenter/shingler, must be exp. in all phases of carpentry, siding, trim, windows and door installation. Min. of 3 yrs. exp. in roofing. Experienced Plumber, must have min. of 3 yrs. exp.

Apply in person at:
Beracah Homes, Inc.
9590 Nanticoke Bus. Pk. Dr.,
Greenwood, DE 19950
No Calls!

Woodworker: Tanglewood Conservatories, one of the shore's top manufacturers, seeks a bright, capable professional to accept the challenges of building custom millwork projects. We are a team-oriented, growing company offering interesting, varied job opportunities, excellent compensation and room for growth. Commercial woodworking experience required. Please email resume and cover letter including salary requirements to:

jobopportunities@tanglewood conservatories.com

262751

#### Counter Sales Position:

Must have Automotive & MS Windows knowledge, able to type & be able to follow instructions. Must be willing to work Mon. through Fri. 7am to 5pm. Please apply in person. EOE.

West Side Auto Parts 4740 Sharptown Road Laurel, DE 302-875-3252 Ext 10

261591

CERTIFIED NURSING ASSISTANT TRAINING PROGRAM. Call Tri-State Technical School, located in Laurel, DE. Class sizes limited. Now taking enrollment for day classes 10/24 & 11/14. Call for payment plans. Tuition incl. all fees, books & supplies, 302-280-6803.

www.tristatetechnicalschool.com
261656

Seeking exp. **TRUCK BROKERS** who are looking for a new opportunity! Local company looking to expand. Fax resume to: 410-749-6107 or submit to: PO Box 1975, Salisbury, MD 21802. <sup>262721</sup>

Delaware Licensed Hair Stylist needed in the Delmar / Laurel area. Call 302-875-7453 for appointment. <sup>260579</sup>

Wait Staff wanted at Game Zone, Laurel, DE.
Apply in person only. Tues.-Fri. 12-6pm. 460 N Central Ave.

259171

Sussex Pain Relief Georgetown, DE

FT Medical Assistant needed for busy office practice. We are looking for friendly, positive person to join our team. This position is 40 hrs. per wk., Mon.-Fri. Prev. medical assist. exp. of 2 yrs. req. Fax resume: 302-256-8028 or email:

contact@sussexpainrelief.com

263110

Local tree company seeking Climber/Bucket Operator, must have CDL & 5 yrs. exp. in bucket truck. Call 302-629-4655

261486

All Aboard Grooming & Kennels is seeking a part time groomer with some experience. Resumes excepted via fax

or email only at 302-732-1391 or JillCGreen@aol.com

262118

#### SCHOOL BUS DRIVER

Millsboro Area,

**NORTH STAR, INC.** is looking for a qualified Sheet Metal Installer/Helper to join our company. Fax resume to 302-732-3975 or call 302-934-1698.

262687

FT/PT Preschool classroom staff, must be DOE Certified & have CPR/First Aid.
Call 302-732-7529

259328

Diabetic Helper: Assist active businessman. House keeper, cook diabetic meals. Activity companion. Prefer live in F, (Priv. 2BR, 1BA). (Over 18 & non-smoker). Reply to "S.D." P.O. Box 921, Felton, DE 19943.

262657

## WANTED: ENTHUSIASTIC, CAREER MINDED, FUN PEOPLE!

Are you tired of working nights & weekends?

Do you have Bank, Sales or Customer Service Experience?

Busy Beach Insurance office looking for People friendly,

Organized & Reliable team to grow with us!

Candidates must be willing to obtain DE Insurance Licenses.

Send resume to:

eric@surfsidecoverage.com

261295

Hiring for Part Time evening housekeeping positions in the Seaford and Millsboro area. Please call 302-628-3403 for more information. Pay rate \$8/hr.

For Sale by Expert House Movers: New Holland Skid Steer LS185B Super Boom w/rubber tracks, used for 1548 hrs., \$16,500. 410-883-3775

**DRIVER**: If you can lift 120 lbs. & have a good driving record, no **CDL** needed. **DOT** card & drug testing required. Some overnight & some day trips. Pay is based on trip. If this sounds like something you can & would like to do, stop by & fill out an application at **SOUTHERN CONNECTION SEAFOOD**, 4884 Crisfield Hwy., Crisfield, MD 21817.

**MECHANIC**: Also seeking a fleet mechanic.

# NO PHONE CALLS PLEASE.

260296

**WOODWORKER**: "I like what I do. Pretty decent people, pretty decent work environment. Keeps me moving. I always have something to do." If you want to feel this way about your job, give us a call. Tanglewood Conservatories, 15 Engerman Avenue, Denton, MD, 410-479-4700.

Remodeler, Journeyman: all facets of heavy duty house reconstruction. Musts: complete inventory of tools, 5 yrs. exp. in this aspect of construction, DE DL, truck, exemplary work ethos. Fax resume to: 302-

Attn.: School Bus Drivers. Training available. Woodbridge Sch. Dist. Call 302-337-8619.

#### Machinist Wanted:

Full time work in an air conditioned facility. Manual machine experience a must, but CNC experience will be a plus. Compensation will depend on level of ability and productivity. Send resume to: <a href="mailto:gbshunt@gmail.com">gbshunt@gmail.com</a>.

Demco Inc., Salisbury, MD.

261249

# **RENEWABLE ENERGY SALESPERSONS NEEDED!** Looking for a career in Solar and Wind sales?

Join the **ULTRA SOLAR AND WIND SOLUTIONS** sales team today. We are currently accepting applications for sales positions in DE. Flexible work hours, competitive pay. **NO EXPERIENCE NECESSARY.** 

Send resume & contact info. to: zack.ultrasolar@gmail.com

261403

Operations Mgr. wanted to assist home buyers to the mortgage process. Call 302-381-2772 or fax resume to 206-202-0745

262508

Reg. PT Campus Public Informa-tion Officer. DE Technical & Community College, Owens Campus, Georgetown, DE. \$15.65/hr., 29 hrs. per wk. Mon.-Fri., hrs. to be determined. This position is primarily responsible for researching ideas & writing campus press releases & articles as assigned. Additional duties incl.: proofreading / editing; responding to public relations needs of the Corp. & Community Programs Division; work with the electronic message system, the campus marquee, photo management software system & social networks; photographing campus events (on select basis) & serving as back-up to the Public Relations Manager. Min. Qual.: Assoc. Degree in a relevant field & 4 yrs. of public relations exp. or other equivalent combination of education & exp. Excellent oral and written communication & interpersonal skills. In order to be considered for this position, a completed Del Tech employment application form must be received by Wed. Nov. 2, 2011, by 4:30pm. Request application by calling our Jobline at 302-855-1694 or at the Human Resources Office of any Delaware Tech Campus. EOI

Non-Profit Needs Help. Some physical work **NECESSARY.** \$5 - \$7 per hour paid in merchandise. Bridgeville. Call Bill, 302-337-9423, 7 days a week. 261768

Electrician helpers needed. Pay based on exp. (\$8-\$14/hr.). Fax resume: 410-883-3968 <sup>262941</sup>

# SCHOOL BUS DRIVERS R&M BUSES, INC.

Bridgeville-based business. Call 302-542-4503

259076

**BARTENDER**: PT at private club in Harrington. Must be able to work both day and night shift. ABC certification required.

Call 302-398-3566.

#### PEPSI BOTTLING VENTURES

has employment opportunities for a **LEAD FLEET MECHANIC**.

Please visit:

www.pepsibottlingventures.com/careers to apply.

262352

Local company in Georgetown is looking for an organized, self-motivated individual for warehouse duties & working w/an oxygen fill station. FT year round. Apply at Tech Gas, 302-856-4111 or fax resume to 302-856-4155.

262812

## Sussex Pain Relief Center Georgetown, DE

RN, with active DE all compact lic., min. of 2 yrs. exp., needed for IV Sedation/Monitoring for office procedures. PT, 4-8 hrs. wk., hrly. rate will be paid. Fax resume: 302-256-8028 or email:

contact@sussexpainrelief.com

263125

Painter, journeyman. Musts: ladders, brushes, drops, etc. 5 yrs. verifiable work w/local paint contractor. Truck, DE DL, \$10/hr. Fax resume to: 302-335-3329

Accepting Applications for Cooks

& Cashiers, FT/PT. Start at \$7.25/hr. up to \$8.50/hr., Chance for advancement. Pickup application at: Bodie's Dairy Market in Millsboro, Milton, Georgetown, Selbyville or Dagsboro, DE; or Greensboro, MD

259046

Looking for a trendy stylist/colorist to join our family of talented professionals. The only drama here is in the hairstyles we

create! Booth available for rent immediately. Super-cool small-town salon in a historical building. Specializing in custom color techniques. Call Ronicca at 302-422-7202. **CITY SLICKERS.** 

262591

#### DPS CUSTOM PAINTING, LLC

Painters & Helpers, min. 2 yrs. exp., tools & transportation a must! Must have current DE Business Lic. Call 302-732-3232.

262711

**CERTIFIED MEDICAL ASSISTANT** needed for a busy doctor's office in Georgetown. Must be fluent in English/Spanish. Please fax resume to 302-856-4153.

262660

Immediate opening in delivery & warehouse dept. of local cabinet company. DOT physical & heavy lifting required. Benefits available. Apply at: Cabinetry Unlimit-ed, 7 Hosier St., Selbyville, DE or send email to: <a href="mailto:baierprivate@gmail.com">baierprivate@gmail.com</a>.

263135

MARINE TECHNICIAN

Must have Certifications, \$18 to \$32 per hour, Benefits. Email resume to: Marinerepairs@gmail.com